

Council/Agency Meeting Held: _____	City Clerk's Signature
Deferred/Continued to: _____	
<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied	
Council Meeting Date:                      3/21/2005	Department ID Number:      PW 05-021

**CITY OF HUNTINGTON BEACH  
REQUEST FOR CITY COUNCIL ACTION**

**SUBMITTED TO:** HONORABLE MAYOR AND CITY COUNCIL MEMBERS

**SUBMITTED BY:** *Penelope Culbreth Graft*  
PENELOPE CULBRETH-GRAFT, CITY ADMINISTRATOR

**PREPARED BY:** *Paul Emery*  
PAUL EMERY, ACTING DIRECTOR OF PUBLIC WORKS

**SUBJECT:** Award Construction Contract for the Police Department Parking Lot Expansion Project, CC-1271

2005 MAR -9 PM 9:00  
 HUNTINGTON BEACH  
 CITY CLERK  
 OFFICE

Statement of Issue, Funding Source, Recommended Action, Alternative Action(s), Analysis, Environmental Status, Attachment(s)

**Statement of Issue:** Quotes have been received for the Police Parking Lot Expansion Project, CC-1271. Staff recommends the award to R. J. Noble Company, who submitted the lowest responsive and responsible quote.

**Funding Source:** Funds are available from the Police Department Narcotic Forfeiture Fund Account No. 21470101.82200. The engineer's estimate for this project is \$20,000.00

**Recommended Action:** Motion to:

1. Accept the lowest responsive and responsible quote submitted by R.J. Noble Company, in the amount of \$24,970 for the Police Parking Lot Expansion Project, CC-1271;
2. Authorize the Mayor and City Clerk to execute a construction contract in substantially the same form as the attached sample contract; and
3. Authorize the Director of Public Works to expend up to twenty percent (20%) in construction change orders.

**Alternative Action(s):** Do not authorize award of this contract and direct staff on how to proceed.

E-5

# REQUEST FOR ACTION

MEETING DATE: 3/21/2005

DEPARTMENT ID NUMBER: PW 05-021

**Analysis:** The Public Works Department is assisting the Police Department in expanding the parking lot within the secured parking area on the south side of its facility. This expansion will accommodate an additional 16 vehicles.

The construction cost for this project is estimated at \$20,000. Section 614 of the City Charter, allows for award of construction projects under \$25,000 through the solicitation of quotes. Three contractors who have performed favorably on recent City projects were asked to provide quotes on this project and are listed below in ascending order:

R.J. Noble Company	\$24,970
Popular Paver Rental	\$38,443
All American Asphalt	\$83,500

Staff recommends award of the construction contract to R. J. Noble Company, who provided the lowest responsive and responsible quote.

As the contract amount is small, any unforeseen conditions could result in a change order in excess of 10 percent. Therefore, staff is recommending that the contingency amount be increased to 20 percent in compliance with Resolution No. 2002-119, which requires prior City Council authorization so that construction will not be delayed.

**Public Works Commission Action:** No action required, as the Commission does not act on items less than \$50,000.

**Environmental Status:** This project has been determined to be Categorically Exempt.

### Attachment(s):

City Clerk's Page Number	No.	Description
3	1.	Sample Construction Contract * ON FILE FOR REVIEW IN CITY CLERK'S OFFICE