



**ADDENDUM #1**

**REQUEST FOR PROPOSAL**

**FOR**

**LOCAL HAZARD MITIGATION PLAN**

*Fire Department*

**CITY OF HUNTINGTON BEACH**

**RFP Released on November 2, 2010**

**Addendum Released on November 19, 2010**

**LOCAL HAZARD MITIGATION PLAN  
REQUEST FOR PROPOSAL (“RFP”)  
ADDENDUM #1**

1	Is the proposal due on November 26 or 29? Both dates are given in the RFP.
1A	<i>The Proposal is due November 29<sup>th</sup>.</i>
2	Should the main proposal be addressed to you, or Ms. Gonzales. We understand that the sealed envelope should be addressed to Ms. Gonzales, but wonder if the materials therein should be addressed to you or someone else at the City.
2A	<i>Address all proposals and related materials to Carrie Gonzales. Carrie Gonzales, Administrative Assistant City of Huntington Beach Finance Department 2000 Main Street Huntington Beach, CA 92648-2702 RE: LOCAL HAZARD MITIGATION PLAN</i>
3	We have checked the City's webpage and have found no information regarding a pre-proposal conference. Please confirm that such a meeting has not been scheduled.
3A	<i>There is no pre-proposal conference scheduled.</i>
4	Cover Page – Will you be counting the front cover page (mainly graphics) towards the page limitation?
4A	<i>No</i>
5	Vendor Application Form – will page 2 of the Vendor Application Form be counted towards the page limitation?
5A	<i>No</i>
6	Will the City be able to provide HPR files for the previously completed HAZUS loss estimates for the 3 earthquake scenarios, 100 year flood scenario, and Prado Dam failure scenario to the chosen contractor prior to commencing work?
6A	<i>Unfortunately, most of the participants from the original planning process are no longer with the city and I am unsure whether these files exist. HAZUS was not run on site during the first plan. In 2008, we did provide FEMA with up to date GIS data for Huntington Beach as part of a Southern California HAZUS pilot project.</i>
7	It is our understanding that Sunset Beach will officially become part of Huntington Beach in January 2011. Please indicate the validity of this statement. As such, Sunset Beach will be included in the City maps prepared for the document. Will the City's GIS department have maps that include Sunset Beach (including roads and other infrastructure) available by the time the LHMP project starts in late January

7A	<i>On January 1, 2011, the city will annex Sunset Beach, which is a small unincorporated area, located on the coast near Huntington Harbor. We will provide all GIS mapping needed for the project and any other engineering and technical support. They will not be ready by the kick off meeting, but we will determine what maps are needed and develop a time table to have them completed for the project. There will be a GIS representative on the planning committee.</i>
8	Is there an existing, possibly multi-jurisdictional, hazard mitigation plan that includes Sunset Beach that the winning consultant can refer to in preparing the City's updated plan?
8A	<i>The County of Orange recently updated there MHMP and it was approved. However, I have not had a chance to look at it to determine how much directly relates to Sunset Beach. Fortunately, Sunset Beach is a small strip located between the city and beach with only about 1200 residents. However, in the current plan there is only one apartment complex located on city beaches. Sunset Beach has many more structures and it will require an impact analysis for residents and structures. I am unsure how many structures are located in Sunset but if needed, I will do some research.</i>
9	Is it the City's intent to use the results from these previously completed scenarios or to run new scenarios for the plan update?
9A	<i>Run new! The HAZUS data has been updated since 2003/2004 and the city wants to include the new relevant research and data.</i>
10	Why did the City choose to update the plan as a single jurisdiction rather than continuing to partner with the multi-jurisdiction partners in the previous plan?
10A	<i>At the time of the original plan, the city of Fountain Valley contracted the Huntington Beach Emergency Manager part time and it made sense to do them together and this is no longer the case. In addition, all of the school districts had full time emergency management staff which also is no longer the case. Huntington Beach and Fountain Valley both applied and received LHMP grants to rewrite as single jurisdiction and it was easier to set up meetings, public presentations, and provide support as separate entities.</i>
11	What level of EQ/Flood Hazus is Huntington Beach requesting, and is data available from a Huntington Beach GIS unit if other than a Level 1 is being requested?
11A	<i>We are requesting whatever is required by FEMA for approval. If Level 1 meets FEMA guidelines, than that is satisfactory. There will be a GIS representative on the Planning Committee to assist in any way they can, but we do not have the HAZUS software.</i>
12	Within the RFP in Section E. Qualifications, it is asked that we provide at least five local references that received similar services from your firm. Would you allow the firm to use individual experience/project reference of a firm employee that will be utilized on this project as key staff?

12A	<i>We would like the awarded contractor to provide at least one example of a Hazard Mitigation Plan approved by FEMA which was prepared by the awarded contractor. An experienced employee may submit their references, but one must be of a FEMA approved Hazard Mitigation Plan prepared by them. The additional references can be of similar services from either the contractor or employee.</i>
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