



**PURCHASING DEPARTMENT
CITY OF HUNTINGTON BEACH
2000 MAIN STREET
HUNTINGTON BEACH, CA 92648-2702**

11-0523
Show this number on outside of
your envelope.

REQUEST FOR QUOTATION

Please enter your company name and address

Date Released: May 2, 2011
Bids will be received until 4:00pm
May 23, 2011
at the office of the Purchasing
Division 1st Floor City Hall
Sharon Griffin/buyer
purchasing@surfcity-hb.org

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
		The City of Huntington is requesting bids for the following Rotary automotive lifts to be purchased and installed. The existing lifts must be abandoned.		
		No substitutions will be accepted		
		City building permit required and fees will be waived		
		Labor will be at non-prevailing wage rates		
		ALL ADDENDUMS WILL BE POSTED ON THE CITY WEBSITE		
		www.huntingtonbeachca.gov		

Bidder shall signify receipt of all Addendum here, if any:

Addendum Number	Date Received	Bidder's Signature

Please quote your most competitive pricing, INCLUDING ANY GOVERNMENT OR CO-OPERATIVE AGREEMENT PRICING.

"PIGGYBACK" CLAUSE. Bidder shall indicate below if he will extend the same prices, terms, and conditions of his bid to other public agencies: __Yes __No. Bidder's response to this question will not be considered in award of bid. When the Bidder extends the prices, terms, and conditions of this bid to other public agencies, the contract shall be between Bidder and the other agencies, and the City of Huntington Beach shall bear no responsibility or liability for the contracts.

Submission of Responses: Each submittal shall be in a sealed package marked " BID #11-0523. Bids must be submitted not later than 4:00 pm to: Buyer: Sharon Griffin, City of Huntington Beach /Purchasing Division, 2000 Main Street, P.O. Box 190, Huntington Beach, CA 92648-0190

All quotations must be signed

	_____	Total: _____
	Signature	Sales Tax: _____
Delivery to be made on or before:	_____	Total: _____
	Print Name	Terms: _____% _____days
_____	_____	Email: _____
	Company Name	
or _____ days from receipt of order.	Title _____	
	Date _____	
	Phone Number _____	

**EMAIL AND FAXED
BIDS ARE NOT ACCEPTED**

THIS IS NOT AN ORDER



PURCHASING DEPARTMENT
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«RFQ»
 QUOTATION NUMBER

VENDOR NAME
 «Company»

REQUEST FOR QUOTATION

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
2	Ea	Rotary Lift SPOA10EH2, Paint color: Blue #RAL5005 1. Capacity: 10,000 Lbs (4536kg) [2500 lbs. (1134 kg.) per adapter] 2. Rise: 81 inches (2057 mm) (from floor level to top of adapter fully extended) 3. Overall Height: 13'8" (4166mm) 4. Overall Width: 11' 5-3/8" (3489mm) 5. Distance Between Columns: 106-1/4" (2698mm) 6. Drive Through Clearance At Tires: 95" (2413mm) 7. Floor to Overhead Switch Bar: 13' 4" (4064mm) 8. Front Arm Reach: 20 1/2" min., 40-3/4" max. 9. Rear Arm Reach: 40 1/4" min., 61" max. 10. Standard Adapter Heights: 4-3/4" (floor level to top of adapter), (7" floor level to top of adapter) 11. Cylinder Height At full Rise: 12'5" (3785mm) 12. Power Unit: 2hp 208-230V 10 Motor 30 Motor Optional) 13. Single Point Lock Release		
1	Ea	Rotary Lift SMO14EL2, Paint color: Blue #RAL5005 1. Capacity: 14,000 lbs. [7,000 lbs. per runway] 2. Rise: 73-3/4" 3. Length Overall: Power unit mounted in front of column: 292" Power unit mounted on side of column: 284" 4. Width Overall: Power unit mounted in front of column: 139" Power unit mounted on side of column: 147" 5. Inside of Columns: 117-1/2" 6. Between Columns: (Front to Rear): 225" 7. Height of Columns: 95" 8. Width of Runways: 20" 9. Height of Runways: 7" 10. Width Between Runways: 43" 11. Maximum Wheelbase: 212-1/2" 12. Power Unit: 2hp 208-230v single-phase motor (3-phase optional) 13. Two runway assemblies 14. Four Column assemblies 15. Locking latch system at all four columns 16. Two Front Carriage Runway Support assemblies 17. One rear Continuous Cross Support Yoke assembly 18. Two Runway Ramp Chock assemblies 19. Two Front wheel Stops 20. Pre-drilled for Internal Airline Kit "Based on tire diameter of 29-1/2""		
1	Ea	S100077KIT Efficiency Pkg, SM14/SM014 & RJ (Includes: 2/RJ7000 RLLNG JKS & Internal Airline Kit-Uninstalled)		
2	Ea	Rotary Lift SP015, Paint color: Blue #RAL5005 1. Capacity: 15,000 lbs. (3750 lbs per adapter)		



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REQUEST FOR QUOTATION

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
		2. Rise: 89-1/2" (from floor level to top of adapter fully extended) 3. Overall Height: adj. 15' – 16'6" in 6-inch increments 4. Overall Width: 12'11" 5. Distance Between Columns: 120" 6. Drive Through Clearance At Tires: 105-3/4" 7. Floor to Overhead Switch Bar: Adj. 14'5" – 15' 11" in 6-inch increments. 8. Front Arm/Adapter length (each): 37-1/2" min., 62" max. 9. Rear Arm/Adapter length (each): 37-1/2" min. 62" max. 10. Minimum adapter height: Adj. 5-3/4" – 7-2/2" (floor level to top of adapter) 11. Adapter height with low extension: 10-3/4" (floor level to top of adapter) 12. Adapter height with high extension: 15-3/4" (floor level to top of adapter) 13. Power Unit: 2 hp 208-230V single phase motor (3-phase optional) 14. Two column/carriage/cylinder assemblies 15. Ceiling Height Required: 15'1" min.		
		Additional Costs:		
	Lot	Labor and Materials to abandon lifts		
	Lot	Labor and Materials for Installation of lifts		
		Rental of Equipment		
		Plans, seismic, engineering calcs, soil samples, disposal of hazardous or contaminated material.		
		There will be a job walk on Thursday, May 12 th at 9:00 a.m. We will meet at the Administration Office of the City Yard, 17371 Gothard Street, Huntington Beach.		

**CITY OF HUNTINGTON BEACH
INSTRUCTION TO BIDDERS**

ALL PAGES OF THE BID MUST BE RETURNED

Quotations are requested for furnishing the items described in accordance with terms set forth herein. All quotations must be F.O.B. delivered. The detailed specifications or brand names or numbers given herein is descriptive and indicates quality and style of item required. Offer to supply articles substantially the same as those described herein will be considered provided the articles offered are equal in quality, durability, and fitness for the purpose intended. Acceptability of alternates will be determined solely by the City of Huntington Beach

EXAMINATION OF BID Each bidder is responsible for examining the invitation to bid and submitting its bid complete and in conformance with these instructions.

DISCREPANCIES IN BID DOCUMENTS Should bidder find discrepancies in, or omissions from the invitation to bid, or if the intent of the invitation is not clear, and if provisions of the specifications restrict bidder from bidding, they may request in writing that the deficiency(s) be modified. Such request must be received by the Buyer five (5) business days before bid opening date. All bidders will be notified by addendum of any approved changes in the invitation to bid documents.

ORAL STATEMENTS The City of Huntington is not responsible for oral statements made by any of their employees or agents concerning this invitation to bid. If the bidder required specific information, bidder must request that it be supplied in writing by the City of Huntington Beach.

BRAND NAMES AND SPECIFICATIONS The detailed specifications and/or brand names stated are descriptive only and indicate quality, design, and construction of items required. Offers will be considered to supply articles substantially the same as those described herein provided the articles are equal in quality, durability, and fitness from the variation in the bid. Acceptability of alternate will be determined solely by the City of Huntington Beach. Bidder must submit specifications when bidding alternative equipment.

RIGHT TO REJECT City reserves the right to reject at any time any or all bids, or parts thereof, and to waive any variances, technicalities and informalities which do not impair the quality, utility, durability, or performance of the items.

SAMPLES Samples if items, when requested or required, must be furnished to the city free of expense to the city and, if not destroyed by tests will, upon request, be returned at the bidder's expense.

PRICES Individual item pricing must be shown for each line item. In case of error in extension of prices, unit price will govern. All prices must be firm for the contract term unless the city specifically provides for adjustment. Any proposed pricing adjustment shall be submitted to the City Representative in writing at least thirty (30) days prior to the proposed date of increase. All quotations must be FOB delivered.

FORM OF BID AND SIGNATURE The bid must be made on this form only. Bid should be enclosed in a sealed envelope, showing the Request for Quotation Number in the lower left corner, and addressed to the City of Huntington Beach, 2000 Main street, Huntington Beach CA 92648-2702, Attn: Purchasing. This bid must be signed by an officer or authorized employee. Bids may be rejected if this form is not signed.

SUBMISSION DATE AND WITHDRAWAL OF BIDS Each bid must be delivered to the location and received on or before the due date and time stated. Bids may be withdrawn without prejudice, providing the Central Service Division receives the written request no later than the time set for opening bids. Withdrawals will be returned to bidder unopened. **FAXED BID IS NOT ACCEPTABLE.**

AWARD OF CONTRACT The City reserves the right to award this Contract by item or in its entirety, whichever is in the best interest of the City

Insurance Certificate is not required with submittal of Request for Quotation, Awarding vendor will be required to submit for approval before commencement of work.

CITY OF HUNTINGTON BEACH

Email: Justin.Wessels@surfcity-hb.org
Phone: 714-374-5378 Fax: 714-536-5212

Insurance Requirements vary for different applicants. Please see the below listed applicant types followed by the insurance requirements.

City of Huntington Beach Resolution 2008-63 requires that contractors, permittees, licensees/lessees and vendors have an approved Certificate of Insurance on file with the City of Huntington Beach for the issuance of any permit or city contract.

The insurance certificate must be approved by the City Attorney's Office as to meeting all of the city's insurance requirements. An original certificate is required or a PDF version attached to an email may be forwarded. If the insurance certificate is faxed, it must come directly from the insurance provider to the City of Huntington Beach. All insurance must be from a California admitted carrier with a current A.M. Best's Rating of no less than A:VII

1. CONTRACTORS – Any persons or entities or Contract with the City and/or provide service to the City which are readily available and efficiently procured by competitive bidding.

Requirements: General Liability, Workers' Compensation, Auto Liability, Additional Insured Endorsements

2. DESIGN PROFESSIONALS- Professional Service contractors who contract with the City and/or provide architectural and/or engineering services to the City.

Requirements: Errors and Emissions (Professional Liability) \$1,000,000 coverage

3. LICENSEES/LESSEES – any person or entities who make contract with the city for the use of public property.

Requirements: General Liability, Workers' Compensation, Property Insurance, Additional Insured Endorsement

4. PERMITEES – any persons or entities who make application to the City for any use of encroachment upon any street, waterway, pier, or City property.

Requirements: General Liability, Workers' Compensation, Auto Liability, Additional Insured Endorsements

5. Professional Services – means those services, which involve the exercise of professional discretion and independent judgment on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Huntington Beach Municipal Code Section 3.02. Such Services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

Requirements: Errors and Emissions (Professional Liability) \$1,000,000 coverage

Private Property Work Permit Requirements – If the planned work does not involve public property or its right-of-way (e.g. sidewalk/street), the Workers' Compensation Certificate is the only insurance requirement. However, if the work site is adjacent or attached to public property, the City Attorney's Office must be informed for consideration of liability and decides whether or not to approve the certificate with a specific "Private Property Only" approval stamp.

- **General Liability (G/L)** – The general liability requirement is for \$1,000,000 with “per occurrence” type claims coverage and a separate “Additional Insured Endorsement” page listing both the policy number and naming the “*City of Huntington Beach, its officers, elected or appointed officials, employees, agents and volunteers*” as additional insured on the endorsement. (see below for Additional Insured requirements)
- **Additional Insured Endorsement Requirements** – The City, its officers, elected or appointed officials, employees, agents and volunteers are to be specifically named and covered as additional insureds by separate attached endorsement(s) as respects liability arising out of action performed by or on behalf of the contractor, products and completed operations of the contractor, premises owned, occupied or used by the contractor, or automobiles owned, leased or borrowed by the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its agents, officers and employees. The endorsement should include the policy number it correlates to.
- **Primary Insurance** – General Liability Insurance coverage shall be primary insurance as respects the City, its agents, officers, and employees. Any insurance or self-insurance maintained by the City, its agents, officers, and employees shall be excess of the submitted insurance and shall not contribute with it.
- **Description of work** – The staff contact and purpose of the evidence of coverage must be identified on the certificate of insurance.
- **Automotive Insurance** – Automobile insurance requirement is for \$1,000,000 and a separate “Additional Insured Endorsement” page listing both the policy number and naming the “*City of Huntington Beach, its officers, elected or appointed officials, employees, agents and volunteers*” as additional insured on the endorsement. The City of Huntington Beach has a zero deductible/SIR requirement.
- **Worker’s Compensation Insurance (W/C)** – The Worker’s Compensation insurance requirement is the State statutory limits of \$250,000 bodily injury by disease, policy limit, and \$100,000 bodily infury each employee for accident or disease per occurrence. Certificate holder listed on the certificate is:
City of Huntington Beach, 2000 Main St., Huntington Beach, CA 92648.
If your organization/company has no compensated employees working on the project, you may complete and return a “Non-Employer Status” form to be used in lieu of a W/C insurance certificate.
- **Cancellation Clause Notice** – The cancellation clause must contain a thirty (30) day notice. A ten (10) day notice for non-payment of premium is acceptable in combination with 30 day notice.
- **Professional Liability** – Coverage must be provided at a minimum of \$1,000,000 per occurrence and in the aggregate.
- **Deductibles**– The following deductibles are acceptable and all others must be removed from the insurance policy or a waiver can be requested (see below) :
 - **General Liability** - \$5,000
 - **Auto Liability** - \$1,000
 - **Professional Liability/Errors & Emissions** - \$10,000
- **Waiver Procedure** – If unable to comply with a requirement, the “INSURED” may request a waiver of a specific requirement. The Insurance Waiver form is an internal form that the City of Huntington Beach will complete. (see following page for waiver form) ***The exception to the waiver is the G/L & Auto “Additional Insured Endorsement” page.***
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Waiver Procedure

To request a waiver, indicate here and provide a brief description (1 – 2 sentences) of the proposed work/project, its dollar value (if not a specific dollar amount, use an average, annual estimate or non-profit) and projected timeframe (per job or as-needed basis).

For substantial dollar deductible/SIR amounts, a financial statement is required (Balance Sheet, Budget Reports, Dun & Bradstreet Report, etc.).

Waiver Requested: _____

Encroachment Permit Private Property Work Permit Consultant Services

Other: _____

Proposed Work: _____

Dollar Value: _____

Projected Timeframe: _____