

**MINUTES  
REGULAR MEETING  
Children's Needs Task Force**

Thursday, August 28, 2008 4:00 PM  
Huntington Beach Civic Center  
2000 Main Street, Room B-8  
Huntington Beach, CA 92648

Chair Collins called the meeting to order at 4:05 PM.

**I. Roll Call**

**Members Present:** Ian Collins; Broc Coward, Robert Dettloff; Pat Guidotti; Phyllis Lembke; Cathy McGough;

**Members Absent:** Adam Buttons, Robert Hart, Keicia Van Mechelen

**Staff:** Janeen Laudenback; Mary Loadsman

**II. Public Comments:** No comments.

**III. Presentations:** None.

**III. Approval of Minutes:** Minutes of May 22, 2008.

**MOTION: Moved by Dettloff, seconded by Lembke, that the minutes of May 22, 2008 be approved.**

**Ayes:** Collins, Dettloff, Guidotti, Lembke, McGough

**Abstain:** Coward

**Absent:** Buttons, Hart, Van Mechelen

Motion passed unanimously.

**IV. Discussion Items:**

**Focus Group #1 (FG1) Advisory/Policy/Local Government Issues Update -** Coward reported meeting with Laudenback after review of the 13<sup>th</sup> Annual Report on the Conditions of Children in Orange County. He set-up an outline of areas for further exploration and first draft of the CNTF State of Our Youth Report. He prepared a task list for the Focus Group to complete, and will present the items to new group members at the next CNTF meeting.

Laudenback reported having received an email from Lt. Tidrick, Police Department. He is working on something similar and asked if she would follow-up to see if the group could connect on issues. She added that she would see if there was a possibility for the National Children's Study contact to make a presentation to the group.

**Focus Group #2 (FG2) Support Families & Promote Independence Update –**  
No report.

**Focus Group #3 (FG3) Children Recognized & Valued Update –** Staff reported they were contacted to invite 1 or 2 members of the 2008 Youth Character Award Honoree's to ride in the City of Huntington Beach Rose Parade Float. Staff noted letters had been mailed to the 15 inductee's requesting their interest and the results had been forwarded to the Public Information Officer for Council consideration. Laudенback reported that the Rose Parade would "kick-off" a year long celebration, and that she would provide a schedule of centennial events at the next meeting. Collins and Coward complimented the YCA venue and were pleased with the press coverage. Guidotti suggested that transportation could be provided for families that needed it. Laudенback commented that this was discussed with the Boys and Girls Club representative at the event, that they would provide transportation for their nominees in the future. Members agreed that additional marketing efforts should be made to attract additional nominees, including e-mailing applications. Guidotti asked if a copy of the video from Matt Leiffing could be obtained for the CNTF members. Staff will contact the videographer.

**Focus Group #4 (FG4) Student Representative Issues Update –** Collins noted in summary, that the student representatives in the previous year had brought forth issues pertaining to school safety and had good results. He added that he hoped the incoming representatives would be able to identify areas of concern and continue contributing to the group.

- V. **Elections:** Laudенback noted that staff had not received any written nominations and Collins called for nominations. Lembke nominated Dettloff and Guidotti seconded. There being no further nominations the following motion was made:

**MOTION: Moved by Lembke, seconded by Guidotti, to elect Dettloff as Chair.**

Motion passed unanimously.

Chair Dettloff opened the floor for nominations for Vice Chair. Collins nominated Coward for Vice Chair and Guidotti seconded. There being no further nomination the following motion was made.

**Motion: Moved by Collins, seconded by Guidotti, to elect Coward as Vice Chair.**

Motion passed unanimously.

**VI. New Business:**

**By-Laws** – Laudenback asked members to review the proposed changes noting the changes conform to administrative regulations, council resolution and best practices. After responding to questions the following motion was made:

**Motion: Moved by Lembke, seconded by Collins, to approved the changes to the Children's Needs Task Force By-Laws as presented and amend Article II – Mission Statement, Section 1. General Membership to read as follows: *Total membership shall consist of no more than 13 voting members.***

Motion passed unanimously.

**VII. Information Items:**

Mayor's Round Table Discussion – Laudenback reported the meeting is scheduled for October 8<sup>th</sup> at 4:00 p.m. in room B-8 of the Civic Center and that the Chair and/or Vice Chair are invited to participate.

Pride Day - Laudenback mentioned that a flyer for the Pride Day at the Oak View Community Center was included in the packet and invited everyone to attend.

Huntington Beach Candidate Forum – Laudenback noted there was a flyer in the packet that included information on the forum being conducted on September 18<sup>th</sup> in Council Chambers with the seven candidates running for City Council. She noted the forum would be rebroadcast on HBTv and available on the city website [www.surfcity-hb.org](http://www.surfcity-hb.org).

Ethics Training – Laudenback reminded members that Ethic Training is required every two years for all board, committee and commission members. Information on the upcoming September 18<sup>th</sup> training session was included in the packet.

**VIII. MEMBER AND STAFF COMMENTS:**

Lembke thanked the CNTF noting she has been involved since inception and commented how proud she is the Youth Character Award has been so successful.

McGough thanked the CNTF and noted she would be continuing public service as a school board representative serving on the Community Services Commission.

Guidotti said how much she has enjoyed serving on the CNTF and is especially proud of the Youth Character Award Program.

Collins noted he has enjoyed being involved in the CNTF and would like to continue serving, however, term limits prohibited his service. He asked to be kept on a mailing list to keep in touch with the CNTF activities, and hoped that as a school board representative is able to assist with expanding participation in the YCA program within his school district.

Dettloff thanked the CNTF and commented that he would like to meet with the incoming CNTF members to explain how important their participation is in attending meetings, and supporting the YCA program through appearance at the Bella Terra and City Council events. He thanked the outgoing members for their service and looked forward to working with the new members to continue progress within the task force, increasing visibility with the City Council, and pursuing grant and funding options to implement useful programs for youth in the community.

**IX. Adjournment:** Meeting adjourned at 5:20 p.m.