



MINUTES



CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JULY 16, 2008

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairman Rivera, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Spencer

Commissioners Present: Commissioners Harlow, Kirkorn, Mason, McGovern, Rivera and Siersema were in attendance.

Others Present: Travis Hopkins, Director of Public Works
Tony Olmos, City Engineer
Bob Stachelski, Transportation Manager
Geraldine Lucas, Principal Civil Engineer
Bill Zylla, Planning
Ken Dills, Project Manager, Utilities
Linda Daily, Project Manager
Joyce Greene, Administrative Assistant

MINUTES

Motion by Commissioner Siersema, seconded by Commissioner Mason to approve the minutes of June 18, 2008.

VOTE: The motion carried.
AYES: 5
NOES: 0
ABSENT: 2 (Spencer/Harlow)
ABSTENTIONS: 0

PRESENTATIONS-COMMENDATIONS

None

ORAL COMMUNICATIONS

None

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DIRECTOR'S ITEMS

Travis Hopkins introduced Tony Olmos who recently joined staff as the new City Engineer. Mr. Olmos comes to Huntington Beach from the City of Brea where he was the City Engineer. In addition, Mr. Olmos has previously worked for the cities of Santa Ana and Santa Fe Springs and in the private sector with a design firm.

Mr. Olmos thanked the Commission for their warm welcome and expressed how pleased he is to be joining the City of Huntington Beach and how he is looking forward to working as the City Engineer.

- E-1. Shopping Cart Containment and Retrieval by Owners – Travis Hopkins introduced Bill Zylla from the Planning Department who presented an overview of the Municipal Code relating to shopping carts, what information is provided to businesses within the city, Code Enforcement's involvement in cart containment and retrieval and the process followed. Discussion ensued. To report shopping carts left throughout the city, Code Enforcement may be contacted at 375-5155.

Mr. Zylla did inform the Commission the city is finding some of the carts are coming from outside the city, i.e., Westminster and Fountain Valley. Code enforcement does do a follow up 24-48 hours after the business has been contacted to ensure the recovery has been made. In the event the cart has not been removed the officer or Public Works picks up the cart to remove it from the street.

Commissioner Harlow arrived at 5:09 p.m.

INFORMATION ITEMS

- F-1. Active Capital Project Report – An update on active capital projects under construction, as well as those in the planning stage was presented for the Commission's information.

Commissioner McGovern inquired about the downtown streetlight replacement noting the completion date is listed as February of 2009 and wanted to know if the schedule could be improved upon to avoid not having streetlights during the long dark hours in winter. Bob Stachelski responded the contract is in the process of being awarded and the area will not be without streetlights for any extended period of time. The February completion date is a very conservative timeframe.

- F-2. Upcoming City Council Study Sessions – The City Council conducts public Study Sessions on the evenings of City Council meetings, normally beginning at 4:00 p.m., in Room B-8. A tentative listing of upcoming sessions is submitted for the Commission's information. Travis Hopkins

informed the Commission the July 21, 2008 Study Session will have two items presented by Public Works. The first being the Water Management Program and update on Water Supply and the second item being an update on the Go Local program. The Study Session will start at 4:00 p.m. Discussion was held on the water supply for the city, conservation efforts, and general public education. Articles are placed in both the Register and the Times newspapers, Weekly City Administrator's Report, Sands, Community Connection, post cards sent to top 200 users and a residential landscaping class will be held at the library on August 16, 2008. Information can also be found on the City website under Conservation.

Commissioner Mason requested the Study Session presentation materials be emailed to the Commissioners.

Commissioner Harlow brought up the issue of the aquifers and recalled a few years ago, with large amounts of rainfall, the need to remove water from the aquifer and who has that responsibility. Discussion ensued and included the distribution mechanism of water from Municipal Water District of Orange County (MWDOC) and Orange County Water District (OCWD). Commissioner Mason recalled an educational program by OCWD that had been shown on HBTv3 previously and asked if that program might be located and run again as an educational tool. The program provided information on the distribution process of water.

- F-3. Talbert Lake Diversion Phase I Project Review – Travis Hopkins introduced Geraldine Lucas who presented the item which was Phase I and part of Phase II. Ms. Lucas introduced Arron Holloway, Environment Engineer, from PACE Advanced Water Engineering who made part of the presentation. Phase I of the project received a State grant award for \$2.3 million, requiring a 20% match of \$465,000, with an EPA grant providing \$300,000 and City Council authorized the remainder to be funded through the Infrastructure Fund. Phase II will include modifications to Talbert Lake making the lake deeper and adding water quality features.

Commissioner Kirkorn inquired if there is any cost estimate on maintenance of the project. Ms. Lucas responded once the design is complete work will begin with a consultant that will include the cost estimate. Ms. Lucas also stated the city hopes to have upstream cities help with the costs of the operation and maintenance. Positive feedback has been received. Discussion ensued.

ADMINISTRATIVE ITEMS

- G-1. Various Residential Streets for Asphalt Overlay, MSC 454 – Travis Hopkins presented the item. MSC 454 will resurface 117 residential streets and street segments utilizing an asphalt concrete overlay application. The

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streets selected are from calendar years 2004 through 2007 Residential Slurry Program based on Overall Condition Index ratings from the Pavement Management System. The project is funded by Measure M, and Proposition 42 funds.

Commissioner McGovern brought up the condition of the alleyways in the downtown area and noted none of those are included in this project. Linda Daily responded the funding has specific guidelines for its use and cannot be used for alleyways. Tony Olmos provided an explanation of street designations that are determined by Caltrans.

The Commission requests that an item be placed on the next meeting agenda to discuss alleyways, block walls, and the maintenance of each.

Motion by Commissioner Mason, seconded by Commissioner McGovern to recommend to the City Council MSC 454; Asphalt Overlay of Various Residential Streets.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Spencer)
ABSTENTIONS: 0

- G-2. Sewer Service Charge Adjustent for 2008/09 – Ken Dills made the presentation of the staff report and the recommendation of the sewer service charge adjustment. The proposed adjustment would increase the single-family and townhouse residential customers approximately \$0.38 per month. Apartments, mobile homes and townhouses served by common meters would increase approximately \$0.31 per unit. Proposed charges for other categories was included in the report. Discussion ensued.

Motion by Commissioner Siersema, seconded by Commissioner Harlow to recommend City Council approve the proposed sewer service charge adjustment.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Spencer)
ABSTENTIONS: 0

- G-3. Memo to City Council Regarding Maintenance of Edinger Parkway Landscaping – Travis Hopkins presented the item. At the last Public Works Commission Meeting the Commission requested Commissioner George

Mason work with staff on drafting a memo to City Council regarding the ongoing maintenance costs for the Edinger Avenue Parkway proposed landscape improvements. Mr. Hopkins did research to review any discussion held by City Council and the maintenance responsibility being placed specifically on the Sea Isle Garden Club and what work they were to perform. Minutes of City Council meetings were reviewed and no specific direction to the Sea Isle Garden Club was found. Mr. Hopkins offered alternatives on how to proceed.

Commission Mason stated he felt there were two ways to best approach the issue. One being to invite the Sea Isle Garden Club to attend a Public Works Commission meeting to discuss the issue, the second alternative being to have staff contact the Garden Club and discuss their intentions regarding maintenance of the Edinger Parkway.

Motion by Commissioner Harlow, seconded by Commissioner Kirkorn to defer item G-3 on the July 16, 2008 agenda to the next Public Works Commission meeting.

VOTE:	The motion carried.
AYES:	6
NOES:	0
ABSENT:	1 (Spencer)
ABSTENTIONS:	0

Staff will contact the Sea Isle Garden Club to determine their intentions related to the maintenance of the Edinger Parkway Landscaping and report back to the Commission at the next meeting.

WRITTEN COMMUNICATIONS

None

COMMISSIONER COMMENTS

Commissioner Siersema commented he is noticing trash containers being left out after trash collection and/or being left in view. He inquired about the process to report such sightings. Mr. Hopkins responded the city has a Code Enforcement Officer specifically for trash collection related issues. A call can be placed to the Maintenance Division, 536-8861, to report trash related issues. Commissioner Siersema suggested a water bill insert be created reminding citizens of the guidelines for placing containers out for pick up and the guidelines for storing trash containers.

ADJOURNMENT

The Public Works Commission adjourned to the meeting date of Wednesday, August 20, 2008, 5:00 p.m., City Council Chambers. The meeting adjourned at 6:25 p.m.

George Rivera
Chair

Joyce A. Greene
Administrative Assistant

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