



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JANUARY 16, 2008

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:00 P.M. by Commissioner Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** None

**Commissioners Present:** Harlow, Kirkorn, Mason, McGovern, Siersema, Spencer, and Rivera

**Others Present:** Travis Hopkins, Director of Public Works  
Jim Jones, Maintenance Operations Manager  
Bob Stachelski, Transportation Manager  
Linda Daily, Project Manager  
Duncan Lee, Acting City Engineer  
Bill Janusz, Principal Civil Engineer  
Cindi Singleton, Administrative Secretary

### MINUTES

Motion by Commissioner Mason, seconded by Commissioner Kirkorn to approve the minutes of December 5, 2007.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 2 (Siersema, Spencer)

### PRESENTATIONS-COMMENDATIONS

None

### ORAL COMMUNICATIONS

None

C-1'

## DIRECTOR'S ITEMS

Travis Hopkins informed Commissioners that at the next meeting, the annual reorganization by election of Chair and Vice Chair of the Commission would take place.

A Mayor's Round Table will be held starting March 12, 2008 at 4:00 P.M. in room B-8. The Mayor requests each Board and Commission Chair and Vice Chair attend. Meetings will take place on the second Wednesday of odd numbered months.

A flyer was given to each Commissioner showing the scheduled E-waste drop off dates and location. On January 25 and 26 at Central Park any electronic waste can be disposed of free of charge to Huntington Beach residents.

The Art Center is sponsoring an evening of music, art, food and film from Greg Mortenson, the author of *Three Cups of Tea*. This book was chosen for the 'Huntington Beach Reads One Book' program. The event will take place on Thursday, January 24, 2008 from 6:00 P.M. to 8:00 P.M. at the Art Center on Main Street.

Director Hopkins stated the City Council Study Session on Tuesday, January 22, 2008, 4:30 P.M. will be on funding for 1B and the Prop 42 Agreement with the County. The purpose is to discuss and propose areas for the use of these funds.

Commissioner Mason requested the information to be presented to the City Council is provided to the Commission for review. Director Hopkins responded that the funding availability and process moved much faster than originally anticipated, but the information will be sent to the Commissioners prior to the Study Session.

## INFORMATION ITEMS

F-1. Active Capital Project Report – An update on active capital projects was presented for the Commission's information.

Commissioner Mason inquired on the status of the Warner Gravity Sewer Main Project and Lift Station D. Director Hopkins responded testing has been completed at Lift Station D, however, it will not be connected to the Warner Gravity Sewer Main at this time. A tentative solution has been found regarding the sewer main that will involve re-lining and jet grouting. Plans are in final stages and the City is investigating the remaining Gravity Sewer Main issue. A response plan is anticipated by month's end.

C-1<sup>2</sup>

Commissioner Mason inquired about transfer of ownership to the Orange County Sanitation District (OCSD). Pending OCSD Board and City Council approval, OCSD has agreed to review the lift station design standards to determine if OCSD standards can be met. It will then be decided if an agreement will be made as to maintenance and ownership. The City has allocated funds, as it has done in the past, to maintain the Station if an agreement is not reached.

Commissioner Kirkorn inquired of the Newland Widening Project and asked if the contract was still in preparation, or had it been awarded. Acting City Engineer Duncan Lee affirmed that the project had been awarded and the contract was in preparation of being signed.

Commissioner Kirkorn also recommended, on larger projects in the City, signage is displayed to inform residents of what is taking place. Director Hopkins replied signage has been posted for work currently on Goldenwest and other locations within the City. Public Works will continue to use signage as notification for residents.

Commissioner Kirkorn inquired about installation of the entry sign at the east end of Pacific Coast Highway (PCH). Director Hopkins responded that is the last location for the Entry Sign Project and due to PCH being a state-owned highway, a permit was needed from Caltrans to install the sign.

Commissioner Harlow posed questions regarding Irby Park Treatment project, as well as the Talbert Lake Diversion Project, and if they are natural diversions or man-made with a response they are natural diversions. Commissioner Harlow would like the Commission to follow the progress of these projects.

Commissioner Harlow queried about CC-1199 and what TSCOUP meant. Bob Stachelski, Transportation Manager, replied TSCOUP (Traffic Signal Coordination and Operations Upgrade Program) is an acronym that relates to traffic signal control upgrades.

Commissioner Harlow asked where the Pacific Coast Highway Transit Center would be located. Mr. Stachelski stated it would be across from Pacific City on 1<sup>st</sup> Street and Huntington. He also informed the Commission that the project relates to bus turnouts and upgrading them with better amenities for bus patrons.

Commissioner Siersema wanted to know what happened to project CC-1275, Edinger Landscape Improvements that was on the CIP last month, but not this month. Linda Daily informed the Commission the project had been completed and, therefore, removed from the list.

## ADMINISTRATIVE ITEMS

- G-1. Construct Curb Access Ramps at Various Locations, MSC-452 – Plans and specifications are in final preparation for MSC-452, Reconstruction of Various Residential Streets. Upon approval by the Director of Public Works, the project will be ready for bid. Staff requests the Commission's recommendation of this project to the City Council.

Jim Jones advised that the project would include 83 different lots on Saratoga, Hollywood, and Audrey Streets. The project will include removal and replacement of trees, sidewalks, and curbs and gutters. The specie of replacement trees has not been determined, and will be discussed with residents of the affected locations at a future town meeting.

Motion by Commissioner Harlow, seconded by Commissioner Mason to recommend approval.

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 0

- G-2. Safe Routes to School Project in the Vicinity of Newland School (CC-1304) Plans and specifications are in final preparation for the installation of traffic and pedestrian-related safety improvements in the vicinity of Newland School. Upon approval by the Director of Public Works, the project will be ready for bid. Staff requests permission to advertise for competitive bids.

Bill Janusz, Principal Civil Engineer, presented information regarding the Safe Routes to School Project that will be located in the vicinity of Newland School. The City received a grant that will help cover costs incurred with the project. A majority of the project will consist of the installation of curb ramps, 52 in total. There will be tree and sidewalk work on Magnolia and a new signal will be installed at Yorktown and Windward. This location is on the Traffic Signal Priority List. Radar signs will also be installed. The project is very similar to the recently approved Sowers School Project.

Commissioner Mason inquired regarding the rationale behind the constructing of curb ramps in association with a Safe Routes to School program. Mr. Janusz responded many parents have smaller children in strollers, and rather than walking in the street or having to lift the stroller up

and down each curb, they would be able to push the stroller up and down the ramps with ease In addition to making these locations ADA compliant.

Motion by Commissioner Mason, seconded by Commission Rivera to recommend approval.

VOTE:           The motion carried.  
AYES:           7  
NOES:           0  
ABSENT:         0  
ABSTENTIONS:  0

### **WRITTEN COMMUNICATIONS**

None

### **COMMISSIONER COMMENTS**

Commissioner Mason inquired whether Adams between Newland and Beach Boulevard was on a list for rehabilitation construction due to the large number of pine trees that have caused damage to the sidewalk and street. Director Hopkins stated he would inquire regarding any future rehabilitation plans for this location.

Commissioner Harlow stated that the work being done in the Wintersburg Channel to help with flood control is rather interesting and if the Commissioners have time they should take a look at the process. They are currently sheet piling the channel and the machine being used is extremely quiet with little to no vibration. Director Hopkins said he would send the Commission video of the process via email so they could get an idea of what is taking place. Also, if the Commission wanted to visit the site, that could be arranged as well.

Chair Siersema inquired about the traffic camera installation at Edinger and Beach. Bob Stachelski replied that City Council had given direction to the Police Department to study the location. It is estimated the Police Department will complete the study in March. Mr. Stachelski will contact the Police Department and report back to the Commission.

Chair Siersema asked about the Fats, Oils, and Grease (FOG) fees that are being assessed at restaurants throughout the City and whether or not the information could be brought back to the Commission for review. Director Hopkins said information will be presented to the Commission at a later date.

Chair Siersema requested that information on any additional reports or studies that take place throughout the year be presented to the Commission for review,

including Go Local. Mr. Stachelski stated that he does not have the exact date the Traffic Signal Report will be available, but anticipates it will be presented to the Commission toward the end of the year. There are no other specific studies taking place in Public Works at the current time. More information will be available later regarding the Go Local Program, and will be presented as an information item.

Commissioner Kirkorn inquired about bus shelter standards and any requirements to have a trash can or bench. Mr. Stachelski replied there is no standard set for each bus stop, however, there should be a trash can at locations with a bench. Certain locations have agreements with advertising companies to maintain the shelters; however, these are only locations with space available for advertising. Commissioner Kirkorn was concerned with a location along Magnolia between Atlanta and Adams where the sidewalk had been widened to fit a bus bench, but a trash can was not provided at this location. Mr. Stachelski responded that it may have been overlooked and he would look into it.

#### **ADJOURNMENT**

The Public Works Commission adjourned to the meeting date of Wednesday, February 20, 2008, 5:00 P.M., City Council Chambers. The meeting adjourned at 6:10 P.M.

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Michael Siersema  
Chair



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Cindi Singleton  
Administrative Secretary