



## MINUTES



### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION APRIL 15, 2009

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairman McGovern, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** Siersema, Spencer

**Commissioners Present:** Commissioners Harlow, Kirkorn, McGovern, Rivera, and Shaw were in attendance.

**Others Present:** Travis Hopkins, Director of Public Works  
Tony Olmos, City Engineer  
Bill Janusz, Principal Engineer  
Debbie DeBow, Senior Civil Engineer  
Jim Wagner, Senior Civil Engineer  
Jo Claudio, Senior Civil Engineer  
Dave Dominguez, Community Services  
Bill Crisp, Water Conservation Coordinator  
Linda Daily, Project Manager  
Joyce Greene, Administrative Assistant

#### PRESENTATIONS-COMMENDATIONS

None

#### MINUTES

Motion by Commissioner Rivera, seconded by Commissioner Kirkorn to approve the minutes of March 18, 2009.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 3 (Harlow, Siersema, Spencer)  
ABSTENTIONS: 0

C-1  
1

## ORAL COMMUNICATIONS

None

## DIRECTOR'S ITEMS

- E-1. Water Management Plan Update – Travis Hopkins and Bill Crisp gave updates on projected water supplies for the city and the public outreach for water conservation. The goal is a 10% reduction in water use. The Metropolitan Water District (MWD) announced its Level 2 alert that is comparable to the City's Stage 1. Municipal Water District of Orange County (MWDOC) did the same. Orange County Water District (OCWD) will now set the ground water pumping percentage ratio; Travis Hopkins presented rough numbers. A City Council Study Session on water supplies and the Water Management Program will be held on May 18, 2009, 4:00 pm in Room B-8.

Bill Crisp gave an update on water conservation efforts in the city. Information is readily available on the city website in addition to inserts in water bills on water conservation efforts. Effective March 23, 2009, the city implemented Stage 1 of the Water Management Program. Stage 1 calls for voluntary curtailment to meet the 10% reduction goal. Examples of Stage 1 recommendations were given.

Outreach is the biggest ally for water conservation efforts. Earth Day will be held on April 19, 2009 with information being available at Earth Day activities held at the Rainbow Disposal facility. Some of the water conservation efforts made last year includes staff attending the Green Expo, and presentations to students at local schools on water conservation. Public Works Utility staff will have a booth at Surf City Nights to hand out information and answer questions. Local nurseries have been approached regarding native Californian and drought tolerant plants. Mr. Crisp met with the Hilton and Hyatt Hotels and discussed "water on request" in the restaurants and the policy of offering guests the opportunity to request bath towel re-use in the rooms to help reduce laundry.

Post cards were mailed to the top 500 residential water users with good response to the offer of water audits performed at their homes. Mailers were sent to the highest irrigation users with suggestions for reduction in water consumption.

The city may need to implement Stage 2 of the plan, however, with the numbers from MWD and MODOC, it does not appear a Stage 2 will be necessary this year. If voluntary water conservation efforts are not successful, there may be a need for Stage 2 implementation.

C-1<sup>2</sup>

**Commissioner Harlow arrived at 5:05 p.m.**

- E-2. Potential Board and Commission Changes – Travis Hopkins informed the Public Works Commission the Intergovernmental Relations Committee has been considering possible changes to reduce the number of citizen boards, commissions, committees and task forces. Each Commissioner has been mailed a letter regarding the proposed changes. Impact to the Public Works Commission would be the addition of the responsibilities of the Citywide Water Quality Committee to its current duties.

Commissioner Kirkorn discussed the other proposed change of Commissioners being selected by the entire City Council after recommendations of a sub-committee in place of individual Council Member appointments. Discussion ensued.

**INFORMATION ITEMS**

- F-1. Active Capital Project Report – Travis Hopkins gave a brief update on Capital Improvement Projects (CIP) and the budget preparation for next fiscal year. Due to lower city revenues, fewer projects will be funded through the General Fund in the next fiscal year. Staff will continue to look for alternative funding sources that may be available to complete projects. Some projects may be funded by CDBG monies.

Tony Olmos continued the report. Active capital projects under construction, as well as those in the planning stage, were presented for the Commission's information. He then gave brief updates on the projects that have had changes since the last report.

Commissioner Harlow encouraged all Commissioners to discuss with their respective appointing City Council Member the need for infrastructure funding. Discussion ensued.

Federal stimulus money may become available for some projects. The City has applied for OCTA funds for repairs to Slater Avenue from Graham Street to Goldenwest Street.

Funds were frozen for the Irby Park Runoff and the Talbert Lake Urban Runoff Diversion Phase 1, however, stimulus funds may become available for these projects.

Administration is applying for energy conservation funds in the amount of \$2 million for facilities retrofit.

C-1<sup>3</sup>  
3

New projects will come to the Commission in May and June as the preparation of the budget for FY 2009/10 continues. Maintenance costs for new projects will be included in the CIP preparation.

Commissioner Harlow inquired why the Brookhurst/PCH Intersection project had been put on hold. Tony Olmos responded the project had been submitted to OCTA but did not receive funding. Caltrans had not been in support of the project. The city is now working with GMA to prioritize projects for possible funding.

- F-2. Upcoming City Council Study Sessions – Travis Hopkins reminded the Commissioners the document is informational for agenda scheduling purposes only and is subject to change. Scheduled for April 20, 2009 is the OCTA I-405 Improvement Project. May 18, 2009 the Water Update is scheduled.

### **ADMINISTRATIVE ITEMS**

- G-1. Edinger Avenue Parkway Improvements Phase 2 (CC-1321) – Tony Olmos presented the item giving an overview from the beginning of the project and what was accomplished in Phase 1. The project is now ready for Phase 2 which will include landscaping and irrigation improvements along the north side of Edinger Avenue between Countess Drive and Saybrook Lane leaving an open area for a future trail. The project has been a joint venture with the Sea Isle Garden Club who has raised \$122,000 for one half of the local match for the project and the city will provide the other \$122,000. OCTA approved Federal Transportation Enhancement grant monies in the amount of \$156,000.

Commissioner Rivera expressed concern over maintenance costs. Travis Hopkins responded the City Council approved the project in 2008 without including maintenance responsibility belonging to the Sea Isle Garden Club. Public Works will be responsible for maintenance at an approximate annual cost of \$24,000.

Chair McGovern inquired if the city had any written agreement with the Sea Isle Garden Club relating to its responsibility of the \$122,000. Travis Hopkins responded to his knowledge there is no written agreement but he will contact the Sea Isle Garden Club member Dorothy Ralphs who has been the primary contact for the joint venture.

C-14

Motion by Commissioner Kirkorn, seconded by Commissioner Shaw to recommend to the City Council the Edinger Avenue Parkway Improvements Phase 2, CC-1321.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (Siersema, Spencer)  
ABSTENTIONS: 0

- G-2. Bayview Drive Water Main Replacement Project (CC-1314) – Debbie DeBow presented a brief overview of the project. Bayview Drive is located in Sunset Beach. The City has an agreement with the County of Orange to provide water to the area. The existing water main in Bayview Drive is over 40-years-old, undersized and has a history of maintenance problems. Congestion, traffic control, and parking issues during the project will be addressed with the residents.

Motion by Commissioner Rivera, seconded by Commissioner Harlow to recommend the Bayview Drive water main replacement project to the City Council.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (Siersema, Spencer)  
ABSTENTIONS: 0

- G-3. 2008/09 Arterial Rehabilitation Project, Phase 1, CC-1341 Magnolia Street (Atlanta Avenue to Pacific Coast Highway) – Tony Olmos gave an overview of the project. The Magnolia Street portion of the street rehabilitation project is being handled separately due to the proximity to Edison High School. Staff would like to complete the project while students are on summer break.

Chair McGovern expressed concern of traffic flow issues with on-going construction on Newland. Tony Olmos responded traffic will be impacted but at least one lane in each direction will be open at all times. The traffic control plan will be carefully reviewed by staff to limit the impact on drivers as much as possible.

C-1<sup>5</sup>

Motion by Commissioner Shaw, seconded by Commissioner Kirkorn to recommend to the City Council, the 2008/09 Arterial Rehabilitation Project, Phase 1, CC-1341.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (Siersema, Spencer)  
ABSTENTIONS: 0

- G-4. Bluff Top Beach Restrooms Project, CC-1286 – Tony Olmos presented the item including an aerial photo depicting the permanent restroom locations. The restrooms will replace the current portable type of restroom currently used. The design of the restrooms prevents all of them being completed in time for this summer season.

Phase 1 is the restroom at 9<sup>th</sup> Street and is expected to be completed by the end of June. Phase 2 will include the remaining restrooms and will be constructed at the end of summer. The restrooms will include four that are double stall type and two that are unisex. The restrooms will have solar panels for lighting, will have a vault for the sewer, and will have running water. If the maintenance costs for the sewer vault become an issue, connection to the sewer system may be considered at a later date. Discussion held.

Motion by Commissioner Kirkorn, seconded by Commissioner Shaw to recommend to the City Council the Bluff Top Beach Restrooms Project, CC-1286.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 2 (Siersema, Spencer)  
ABSTENTIONS: 1 (Harlow)

- G-5. Street Light Upgrade Pacific Coast Highway – Main Street to First Street (CC-1324) – Bill Janusz presented the project. Segments of existing street lighting in the downtown area between Main Street and First Street along Pacific Coast Highway (PCH) on the westerly side are being replaced with new lighting, poles and conduits.

Commissioner Kirkorn asked if the luminaires on the inland side of PCH would be replaced. Mr. Janusz responded they will not be replaced at this time.

C-16  
6

Motion by Commissioner Shaw, seconded by Commissioner Kirkorn to support the initiation of the competitive bid process and to recommend to the City Council the proposed street lighting upgrades along Pacific Coast Highway from Main Street to First Street.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 2 (Siersema, Spencer)  
ABSTENTIONS: 0

### WRITTEN COMMUNICATIONS

None

### COMMISSIONER COMMENTS

Commissioner Kirkorn requested staff consider increasing the width of any driveway approach within the project boundaries, and adding street lighting in locations where no street lights currently exist on future projects on arterials. He would like the Commission to ask staff, in the design phase of a project, to include as an option the additional costs for these items. Discussion ensued. Tony Olmos and Bill Janusz responded on the respective areas of current standards for parking lot configuration and street lighting. A line item definition of additional costs for driveway approach changes and additional street lighting will be added to RFPs to be bid as a separate line item.

### ADJOURNMENT

The Public Works Commission adjourned to the meeting date of Wednesday, May 20, 2009, 5:00 p.m., City Council Chambers. The meeting adjourned at 6:26 p.m.

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John McGovern  
Chair



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Joyce A. Greene  
Administrative Assistant

C-17  
7