



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION FEBRUARY 17, 2010

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:25 p.m. by Chairman McGovern, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** None

**Commissioners Present:** Commissioners Herbel, Kirkorn, McGovern O'Connell, Rivera, Siersema, and Spencer were in attendance.

**Others Present:** Travis Hopkins, Director of Public Works  
Tony Olmos, City Engineer  
Bob Stachelski, Transportation Manager  
Jim Jones, Maintenance Operations Manager  
Darren Sam, Senior Traffic Engineer  
Linda Daily, Project Manager  
Joyce Greene, Administrative Assistant

#### PRESENTATIONS-COMMENDATIONS

None

#### MINUTES

Motion by Commissioner Kirkorn, seconded by Commissioner Siersema to approve the minutes of December 16, 2009.

VOTE: The motion carried.  
AYES: 5  
NOES: 0  
ABSENT: 1 (O'Connell)  
ABSTENTIONS: 1 (Spencer)

Commissioner O'Connell arrived at 5:30 p.m.

Motion by Commissioner Kirkorn, seconded by Commissioner Siersema to approve the minutes of January 20, 2010.

VOTE: The motion carried.  
AYES: 4  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 3(McGovern, Rivera, Spencer)

**ORAL COMMUNICATIONS**

None

**DIRECTOR'S ITEMS**

E-1. Commission Business – The election of the Chair and Vice Chair was held. Commissioner Rivera nominated Michael Siersema for Chair, and Tom Herbel for Vice Chair. The motion was seconded by Commissioner Spencer. No other nominations were made. Nominations closed.

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 0

Commissioner Siersema assumed the position as Chair of the Public Works Commission.

Travis Hopkins spoke briefly on the Strategic Planning Retreat held in January. The complete plan will be presented to the Commission at the March meeting.

Mr. Hopkins informed the Commissioners the city is no longer pursuing the block wall program of transferring ownership to the adjacent property owner. New goals for Public Works include:

1. Submit application for grant appropriation funding for a pump station
2. Identify and prioritize critical equipment needs and expected costs
3. Provide City Council with long term infrastructure needs and funding needs

Travis Hopkins then updated the Commission on budget issues. The city currently has a \$4 million deficit from the budget approved in October. Declining revenue to the city resulted in the deficit. Departments have been asked to make further reductions.

## INFORMATION ITEMS

- F-1. Active Capital Projects Report – Tony Olmos presented project updates and then answered questions of the Commissioners.

Commissioner Kirkorn inquired if the drainage issue on Newland had been resolved. Tony Olmos responded it has been resolved with the installation of a drain.

Commissioner Herbel inquired of the school district's concern over the proposed skateboard park. Tony Olmos responded local residents to the site have opposed the skateboard park.

- F-2. Upcoming City Council Study Sessions – Travis Hopkins informed the Commissioners the Finance Board Annual Report was not presented February 16, 2010. The schedule was revised after packets were distributed. The Finance Report will be presented at a later date.

## ADMINISTRATIVE ITEMS

- G-1. Reconstruct Residential Tree Petition Streets, MSC 471 – Jim Jones presented the item. The project will reconstruct residential tree petition streets, Edam Circle and a segment of Huntington Street from 17<sup>th</sup> Street to Cleveland Drive. Community Development Block Grant (CDBG) funds will be used for the project.

Commissioner Kirkorn asked who selects the trees that are used for the street tree. Jim Jones responded the Beautification, Landscape and Tree Committee (BLT) selected varieties of tree species that are the approved species city wide. Homeowners within the project are then contacted and included in the decision of which species will be used. The public typically selects palm trees. The parkway size limits which species can be used in a space. Mr. Jones then gave a brief description of several varieties that are used.

Chair Siersema inquired why these streets were selected as they are not the top of the Residential Tree Petition streets list. Mr. Jones responded CDBG funds are being used for the project; therefore, the streets must be within a CDBG area.

Motion by Commissioner Rivera, seconded by Commissioner O'Connell to recommend to the City Council, MSC 471, reconstruct residential tree petition streets.

VOTE:           The motion carried.  
AYES:           7  
NOES:           0  
ABSENT:         0  
ABSTENTIONS:  0

G-2. PCH Transit Center Project, CC -1267 – Bob Stachelski presented the item. The project was previously reviewed by the Public Works Commission in January 2009 and commissioners supported the design. Bids far exceeded budget and were rejected by City Council. New options were developed to meet goals within budget.

The new design is an “off the shelf” concrete structure in a wave shape. The Design Review Board approved the project in September 2009. The new alternative design required approval by the Zoning Administrator for an amendment to the Coastal Development Permit which was granted in October 2009. The permit became final in November 2009. The new design will supply four shelters and benches and will have lighting. One shelter location south on PCH will require widening of the sidewalk.

Commissioner O'Connell inquired of protection from weather elements for those waiting for a bus. Bob Stachelski responded the wave shape results in a top section overhang for the bench area of approximately six-feet.

Commissioner Herbel inquired about any sealant for graffiti protection and questioned if the shelter has all aspects of regular shelters minus the side panels. Bob Stachelski responded the shelter is concrete construction with a sealer. Standard graffiti removal techniques will be used when necessary.

Chair Siersema inquired if the lighting would be adequate and if it would be LED lighting. Darren Sam responded the lighting will be LED and will meet OCTA requirements. Street lighting is also in the immediate area. Discussion ensued.

Motion by Commissioner Kirkorn, seconded by Commissioner McGovern to recommend to the City Council the PCH Transit Center project, CC-1267, and reinstate the competitive bid process.

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 0

G-3. City Charter Section 617 Infrastructure Fund and Public Works Commission Duties- Travis Hopkins provided the Public Works Commission with an update. The subcommittee attended the February 2, 2010 Charter Review Commission meeting and presented the Public Works Commission suggested modifications and concerns regarding City Charter Section 617 – Infrastructure Fund. The Charter Review Commission is waiting on an opinion from the City Attorney on the calculation methodology and compliance. The item will not be discussed at the February 18, 2010 meeting as the legal opinion has not been rendered. Commissioners are welcome to speak under Public Comments but no discussion or action will take place at the February 18 meeting.

Commissioner Spencer left at 6:20 p.m.

A proposed change to the Municipal Code is to include the Public Works Commission taking on the task of monitoring toward the 15% infrastructure expenditures on a semi-annual basis to ensure the intent is being met and report to the City Council.

A new memo to the Charter Review Commission will present proposed changes in wording for City Charter Section 617 (c) of the proposed duties the Public Works Commission will be responsible for to monitor the 15% toward infrastructure funding.

Motion by Commissioner O'Connell, seconded by Commissioner Kirkorn to provide a written communication to the Charter Review Commission including proposed language changes to:

- A. Charter Section 617 (c); and
- B. Inform the Charter Review Commission of proposed modification to the Huntington Beach Municipal Code, Public Works Commission duties.

VOTE: The motion carried.  
AYES: 6  
NOES: 0  
ABSENT: 1 (Spencer)  
ABSTENTIONS: 0

## **WRITTEN COMMUNICATIONS**

None

## **COMMISSION AND STAFF COMMENTS**

Commissioner McGovern extended a thank you to the Public Works Commissioners and city staff for their support during his year as Commission Chair.

Commissioner Kirkorn inquired on the rehabilitation of city bridges. Travis Hopkins responded the city is being awarded grant funds in the amount of \$2.7 million for preventative maintenance of three bridges; Brookhurst Bridge over Talbert Channel, Magnolia Bridge over Huntington Beach Channel, and Warner Bridge over Bolsa Chica Channel. The total costs of the projects are \$3 million. The funding is a combination of 88% grant fund and 12% city funds. The city has a total of \$20 million of bridge preventative maintenance needs and will continue to submit for other grants.

Chair Siersema suggested a tour of upcoming Public Works projects this spring.

Commissioner Herbel inquired of the recent oil spill. Travis Hopkins responded it has been determined the spill is from the Angus Petroleum site. They have been cited and are responsible for the costs involved with the spill and cleanup. Agencies involved include EPA, Fish and Game and various city departments.

Commissioner O'Connell left at 6:40 p.m.

Chair Siersema inquired if staff had any information of a power outage at Hamilton and Bushard that lasted over 16 hours. Travis Hopkins responded nothing was reported to Public Works which led him to believe it must have been a small isolated area or calls would have been received. Bob Stachelski added he had no reports of traffic signals being interrupted.

## **ADJOURNMENT**

The Public Works Commission adjourned to the meeting date of Wednesday, March 17, 2010, 5:00 p.m., City Council Chambers. The meeting adjourned at 6:45 p.m.

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Michael Siersema  
Chair

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Joyce A. Greene  
Administrative Assistant